



TCU DEPARTMENT OF SOCIAL WORK
TCU BOX 298750
FORT WORTH, TEXAS 76129
PHONE 817-257-7469 – FAX 817-257-5784

FIELD AGENCY APPLICATION

If you are employed by a social service agency or other institution that employ social workers and are interested in becoming a field education site for the TCU Department of Social Work, please complete this application and submit it to Dr. Lynn Jackson, Director of Field Education, at the above address or by email to Lynn.Jackson@tcu.edu

Agency Name:
Address:
City, State, Zip:
Phone:
Fax:
Web Site:
Administrator:
Director of Social Services
(if different from above):
Email:

Briefly describe the agency's mission, client population, services provided, sources of funding, and other information about the agency.

[Click here.](#)

TCU has concurrent field placements in both the BSW and MSW program. BSW students are in the agency in the Fall and Spring semesters for 16 hours per week for 15 weeks for a total of 480 hours. MSW foundation students are in the agency in the Fall and Spring semesters for 16 hours per week for 15 weeks for a total of 400 hours and in the concentration year are in placement approximately 16-17 hours per week for a total of 500 hours. Students are at TCU for their coursework two days per week when not in field.

You can expect that all social work students will plan and conduct a research project as part of their placement. The nature of the research will vary depending on whether they are in the BSW or MSW program (but generally BSW and foundation MSW students will do a secondary data analysis and the MSW concentration students will do something more advanced.)

What social work tasks will be provided for student interns? For example, individual case work, case management or counseling, referrals, working with families, communities and/or groups, etc?

[Click here.](#)

What other learning activities or opportunities would the agency provide for student interns? For example, staff trainings, outreach activities, in-service programs, etc.

Does the agency provide stipends or any other type of financial support for interns?

Yes or no

Can the agency provide office space, telephone service, computer access, clerical support and other basic support for student interns?

Yes or no

How many students would the agency be willing to have from TCU at the same time?

Will the recommended Field Instructor(s) be available in the Fall semester to help the student with service learning activities (approximately 1 to 2 hours per week)?

Yes or no

Field instructors will be responsible for orienting the student to the agency, providing opportunities for observation, and selecting appropriate tasks to assign to the student. Field instructors will also be available to meet with the TCU faculty at least three times during the semester for evaluations of student performance.

Will the recommended Field Instructor be available in the Spring semester for student for a minimum of one hour of one-on-one supervision each week throughout the field placements in addition to the tasks listed above?

Yes or no

Does the agency work with other community agencies or coalitions?
Please explain.

Yes or no

Please provide any other information you believe to be relevant in providing a social work field education placement.

Date application completed:

By:

In addition to this application, please complete and submit a Field Instructor Application for all persons who wish to act as a Field Instructor with TCU Social Work Interns. Please also attach a current resume for each individual applying.