

Dear TCU Faculty Members:

TCU Research and Creative Activities Fund (RCAF) proposals for faculty grants are requested from full-time tenure-track faculty (including tenured faculty), instructors and professors of professional practice. In addition, Junior Faculty Summer Research Proposals (JFSRP), designed to support selected junior tenure-track faculty for summer research in 2019, are also being requested. Applications for both will be accepted through 5 PM CST, Tuesday, 22 January 2019, with award monies available in June 2019.

Additional information, guidelines, and forms are available via the committee website. Go to the TCU Research and Creative Activities website [www.research.tcu.edu](http://www.research.tcu.edu) under the top menu "Internal Grants" and then "Research and Creative Activity". You may also find information for JFSRP by going to "Internal Grants" – "Junior Faculty...".

One pdf file containing the complete submission should be submitted electronically to [Laurie.Heidemann@tcu.edu](mailto:Laurie.Heidemann@tcu.edu) in the Office of Sponsored Programs by Tuesday, 22 January 2019. Note: If you cannot create a PDF file, contact Laurie Heidemann for assistance at least two days before the stated deadline. Be sure to allow time for your dean or the designee to review and approve the submission well in advance of the due date.

If you have any questions, please check the website first, and then send questions to James Petrovich (chair of the RCAF Committee), LeAnn Forsberg (Director of Sponsored Programs), or Laurie Heidemann (Office of Sponsored Programs). There will be four information sessions during the month of November to support and answer questions for your proposal development.

The dates and times of the information sessions are below:

- Friday, November 2 from 10a – 11a - RJH GLOBAL SEMINAR ROOM
- Tuesday, November 13 from 10a – 11a - RJH GLOBAL SEMINAR ROOM
- Thursday, November 15 from 3p – 4p – RJH 210
- Friday, November 16 from 3p – 4p - RJH 210

Thank you,

TCU RCAF Committee