



LATE REGISTRATION FORM

Prior to submitting this form, please obtain instructor approval with the following information included: 1) has the student been attending class; 2) if so, how long; 3) is it feasible to make up the work missed?

Upon completion of this form and obtaining the instructor approval email, forward the instructor approval email with the late add form attached to **HARC.tcu.edu** for processing. You will be notified by email of approval/denial once the form is processed.

Permission is granted for:

Student's name: TCU ID#:

Course Dept & Number: Course Sec/Time:

Semester/YR of course: Course Instructor:

Reason for late add:

By submitting this form, you are confirming the information is accurate and transparent.

HARC advisor – reviewed/signed by: Date:

There are no time conflicts.

There is an overlap and both course instructors approve.

This request is denied due to time conflict/other reason:

Approved/date:

Associate Dean (HS or Nursing)